

FAX

Date:

Send to:

Fax:

From: **Certificates Express**

Fax: **(416)962-2968**

URGENT REPLY ASAP PLEASE COMMENT PLEASE REVIEW FOR YOUR INFORMATION

Total pages, including cover: 5

Comments:

Date: _____

To Whom It May Concern:

I, the undersigned, hereby authorize _____ of
Certificates Express Ltd. to apply for and receive a copy of my
_____ certificate.

Signed,

Signature: _____

Print Name: _____

APPLICATION FOR A DEATH CERTIFICATE



**Saskatchewan
Health**

Vital Statistics

100-1942 Hamilton Street
Regina, Saskatchewan S4P 4W2
Telephone: 306-787-3251
Toll Free: 1-800-667-7551 (In Sask Only)
Fax: 306-787-2288

THE FOLLOWING MUST BE COMPLETED BY THE PERSON REQUESTING THE DEATH CERTIFICATE

Name (please print) _____

Address (Number/Street/Apt. Number/Rural Route/Box Number) _____

Community, Province/State, Country _____

Postal/Zip Code _____

Home Phone Number _____

Work Phone Number _____

Reason Why Certificate(s) is (are) required _____

Relationship to person named on certificate(s) _____

Certificates to be: Same Day Service Mailed Picked Up

Office use only:
Date picked up: _____

THE FOLLOWING PERSONAL IDENTIFICATION
HAS BEEN PROVIDED
(see reverse for types of ID required)

Document: _____ Number: _____
Document: _____ Number: _____

Signature of Applicant X _____ Date Signed _____

PAYMENT METHOD (see reverse for applicable fees)

Cheque Money Order Visa MasterCard

Credit card # _____

Name on credit card _____

Expiry date _____

Amount Enclosed/Authorized \$ _____

Signature of cardholder X _____

**THE FOLLOWING MUST BE COMPLETED WITH INFORMATION
PERTAINING TO THE REQUIRED DEATH CERTIFICATE**

SURNAME of Deceased	Given Name(s)	Age	Sex	Quantity	Size
					Framing size (\$25 each) 21.6 cm x 17.8 cm
Date of Death Month Day Year		Place of Death , SASKATCHEWAN			
Residence Prior to Death			Marital Status		Certified Photocopy of Registration (\$50 each) Long Form
Spouse's BIRTH SURNAME and Given Name, if applicable					Genealogical Photocopy (\$50 each)
BIRTH SURNAME and Given Name(s) of Father			BIRTH SURNAME and Given Name(s) of Mother		

For Office Use Only

IMPORTANT INFORMATION

- Complete all sections in full. An application with incomplete information must be accompanied by a written explanation for the omission.
- You must sign and date the application.

IDENTIFICATION REQUIRED

The person applying for the certificate **MUST** provide legible photocopies of documents confirming his or her identity.

Acceptable documents are:

One piece of government-issued photo identification **OR Two pieces** of identification - one of which must contain your signature.

Examples: Photo Driver's Licence
Certificate of Indian Status
Passport
Canadian Citizenship Card

Examples: Birth Certificate
Health Services Card
Social Insurance Card

CERTIFICATES OF DEATH

Fee - \$25.00 (No GST)

The certificate contains information extracted from the original registration filed with this office.

Framing size - Name of deceased, date of death, place of death, age, sex, marital status, registration number and registration date.

CERTIFIED PHOTOCOPY OF THE ORIGINAL REGISTRATION

Fee - \$50.00 (No GST)

A certified photocopy of a Registration of Death contains all the information that appears on the original registration.

GENEALOGICAL PHOTOCOPY

Fee - \$50.00 (No GST)

A genealogical photocopy of a Registration of Death contains all the information that appears on the original registration. This photocopy is stamped "For Genealogy Only".

SEARCH FEE

Fee - \$25.00 for each search period of three consecutive years or less

The fee for each search of the indexes for the Registration of Death and the issue of a certificate respecting the registration of death or of a report of the search includes a three-year record search. *Fees are subject to change.*

SAME-DAY ISSUING FEE

In addition to the certificate fee(s), a \$30.00 fee is payable if the applicant requests that the application be processed the same day that it is received in the office. On such a request, certificates will be available for pick-up that same day during regular office hours (8:30 am to 4:30 pm), or will be forwarded by the next available courier service.

Same-day issuing does not guarantee same-day delivery.

METHOD OF PAYMENT

- **Do not send cash.** It is against postal regulations to send cash through the mail.
- Payments by **Cheque** or **Money Order** should be made payable to the **Minister of Finance**.
- Persons living outside of Canada should obtain an **International Money Order**.
- **VISA** and **MASTERCARD** are accepted.